**[INSERT RESPECTIVE TO/FROM ADDRESS DETAILS (NOTING WE ARE TARGETING THE MP’S ELECTORATE ADDRESS) AND DATE – USE ORGANISATIONAL LETTERHEAD IF ONE EXISTS]**

Dear [insert their title/name]

[Insert your organisation’s name if relevant] is respectfully seeking a meeting with you as our local MP to enable us to provide an update on the Fair for Rare NZ campaign and to discuss the issues being faced by those living with rare disorders in our electorate.

We would appreciate being able to meet as soon as convenient at your electoral office (or via a virtual meeting) and propose that in attendance from our organisation would be [list name/s] as well as local constituent [insert name]. [Insert sentence briefly outlining the rare disorder details of that local constituent].

As you may be aware, over 300,000 New Zealanders live with a rare disorder in New Zealand (1 in 17 people or 6% of the population) – half of whom are children, which impacts on other areas such as employment and education.

The Fair for Rare NZ campaign was launched on 28 February at Parliament by Dr Liz Craig MP. [Insert your organisation’s name] as one of the 140 support groups that constitute Rare Disorders NZ is seeking to:

1. gain widespread acknowledgement of the very existence of this group of people;
2. secure a Government commitment to addressing the challenges by establishing a New Zealand National Rare Disorder Framework;
3. secure sustainable funding for Rare Disorders NZ, the ONLY organisation representing all people living with a rare disorder.

Those living with a rare disease in New Zealand face inequitable access to diagnosis, treatment and care – particularly when compared to countries such as Australia. The initiatives we wish to brief you on would not only benefit those with a rare disease, but have much further-reaching advantages for wellbeing and contribution to society.

We are hoping that this worthy cause is one you wish to learn more about and may indeed see potential for supporting. Particularly as [insert any personal background/info on the MP that provides a connection to rare disorders].

Together, we can improve healthcare and wellbeing for people and their whanau living with a rare disorder in New Zealand.

In appreciation that your time is valuable, we propose to keep our meeting brief.

We would look forward to your response.

Yours sincerely,

**[INSERT SIGN OFF/CONTACT DETAILS AS WELL AS LINK TO ORGANISATION’S WEBSITE]**